

The regular meeting of the Board of County Road Commissioners of Newaygo County was called to order by Chairman Gonyon at 8:00 a.m. on Wednesday, April 24, 2024, at the road commission offices.

Commissioners present: William Gonyon, Douglas Harmon, and Lee Fetterley
Staff present: Derek Wawsczyk, Manager; and Kerry Hewitt, Clerk
Others present: Kelly Smith, consultant

Motion by Commissioner Fetterley supported by Commissioner Harmon to approve the minutes of the regular meeting on April 10, 2024. All ayes. Motion carried.

Motion by Commissioner Harmon and supported by Commissioner Fetterley to approve the following vendor checks, ach vendor payments, and payroll checks:

April 26, 2024

Vendor checks # 65260 - # 65285 and ACH Vendor checks elect. # 13511 - # 13546 in the amount of \$493,592.78 and Payroll checks # 59698 - # 59714 in the amount of \$106,630.75.

Public Comment: none

Award Bid: Painting at White River roadside park

MDOT has reviewed the bids, and they are comfortable with awarding the bid to low bid, Extremely Clean MI, LLC. Motion was made by Commissioner Harmon and supported by Commissioner Fetterley to accept management's recommendation and award the surface preparation and coating for MDOT Roadside Park Restroom Building to low bid, Extremely Clean MI, LLC. All ayes. Motion carried.

Kerry presented the board with an updated cash flow analysis and township and primary spreadsheets.

Kerry presented the board with the final FY23 audit report.

Kerry informed the board that MCRC SIP will be here on May 9th regarding training for all our employees on video recording of Road Commission employees by the public (first amendment auditors.)

Kerry reported that the next Paul Bunyan meeting is scheduled for Thursday, May 16th.

Kerry presented the following contract with **Grant Township**:

- Pavement Marking in various locations within Grant Township.

Motion by Commissioner Harmon and supported by Commissioner Fetterley to approve and sign the above-mentioned contract with Grant Township. All ayes. Motion carried.

Kerry informed the board that she has been going through our policy book. Our Title VI Non-Discrimination Plan was outdated. Kerry presented the board with an updated version. Motion by Commissioner Harmon and supported by Commissioner Fetterley to accept the updated Title VI Non-Discrimination Plan as presented. All ayes. Motion carried.

Derek reported that the Ziegler roadside park is open along with the High Rollaway park. We had a handicap accessible portable restroom dropped off to the High Rollaway park since their bathroom repairs were not complete yet and a lot of people utilize that park. The White River Park will be opened once the surface preparation and coating is complete.

Derek informed the board that he attended a Rural Task Force meeting held on the 22nd, where he programmed the Stone Rd. project utilizing State D funds. He also learned that there is no cap on the Direct Grant funds, we will continue to receive those funds and they can be carried over until 2028.

Derek informed the board that our 2024 Federal Aid Chip seal project has a bid letting date of June 12th.

Derek reported that he and Mike met with the Big Prairie Parks board regarding the Beech Ave. project we had written an estimate for. Derek had concerns with where 16th St. meets the entrance of the park and how the road meanders. He was able to communicate that with the parks board.

Derek reported that he and Kelly met with Consumers Energy regarding the timeline on their potential project at Hardy Dam. As of now, it is scheduled for the fall of 2025 and the project is anticipated to take two years to complete.

Derek informed the board that we plan to go on our summer schedule on the 6th of May.

Derek reported that we have a few good summer help employees returning and quite a few good, new applicants. Derek would like to hire eight this season. The board had no objections.

Derek provided the board with an update on the 84th St. construction project in Brooks Township. The trees have been removed, but we are unable to remove the stumps until a botanical specialist evaluates the regrowth to ensure there are no signs of a protected species growing in the area.

Derek reported that Newaygo Public Schools would like to purchase one of our plow trucks. Derek would like to sell it for \$7,500.00. The board had no objections.

Derek reported that the work continues with the Vista Dr. project. We have received the shop drawings from Northern Concrete Pipe and Kelly has been in contact with them regarding our strict deadline. At our next board next meeting, we will be opening bids for the sheet piling. Kelly mentioned that once we know what contractors will be willing to bid on the project, we can communicate the deadlines and flexibility on the specifications.

Derek informed the board that we are still experiencing supply chain issues. We are still waiting for the engine to be delivered for the track steer. Additionally, we have discovered our culvert supplier is having issues obtaining polycoated culverts. Derek reported that we will continue to monitor their delivery progress.

Derek provided the board with a construction update.

Derek reported that the MDOT sweeping has been completed. Derek noted that Tri-Us Sweeping has been great at keeping him informed on their progress.

Derek informed the board that we have submitted the check to DTE Energy for the natural gas hookup at the Newaygo facility.

Public Comment: Kelly reported that the work on Fellows Drain in Grant has been completed, and with money leftover they may look at the issue with the standing water at M-37 and 104th St. Kelly informed the board that he was concerned with the thought of Wayne and Jerry at Kent County only having 3-4 years left to work, and if they would still be able or interested in providing us with engineering services. Kelly reported that they like the current arrangement and are confident it will continue. Kelly briefly discussed the 40th St. culvert project with Trout Unlimited. He has met Mike onsite to perform some preemptive field work. A project of that scope will more than likely not happen this year.

Commissioner discussion items: Commissioner Harmon mentioned that he ran into Brian Frens, and he had nothing but good things to say about NCRC. Commissioner Harmon reminded him that we are more than welcome to attend any future board meetings.

With no objections, Chairman Gonyon adjourned the meeting at 9:15 a.m.

William Gonyon, Chairman

Kerry Hewitt, Clerk